

Deputy Sam Mézec - Chair  
Future Hospital Review Panel  
**BY EMAIL**

17 April 2023

Dear Deputy Mézec,

Thank you for your letter dated 04 April 2023 for the New Healthcare Facilities Programme following the Future Hospital Review Panel's Public Hearing on 24 March. Please see the responses to your questions below.

- 1. Please could you inform the Panel if all or any of the recommendations made by the former Public Accounts Committee in its report: [Use and Operation of Citizens' Panels, Assemblies and Juries in Jersey \(P.A.C. 1/2022\)](#) have been implemented and will be followed in the establishment and work of a Citizens' Panel tasked with looking at the New Healthcare Facilities Programme? Please specify each of the recommendations which have been implemented.**

Following the recommendations of PAC and the Government response to their recommendations [here](#), a technical guidance note was produced which adopts, or partially adopts the PAC recommendations. The Citizen's Panel is currently being reestablished and the guidance will be followed.

The technical guidance note is included for Scrutiny's reference on a private and confidential basis. It is anticipated that the guidance will be published in due course.

- 2. At the time of the public hearing on 24<sup>th</sup> March 2023 the very recent resignations of the Chief Executive Officer of Health and Community Services and the Chief Executive of the Government of Jersey had not been included on the programme's risk and issue register. Please could you provide the Panel with the most recent version of the register and confirm the process and responsibility for updating the register?**

Existing risks on the NHF risk and issues register have been reassessed and updated to reflect the current circumstances in relation to resources in general and specifically, senior GoJ leadership. The process and responsibility for updating the register is documented in the NHF Programme Manual in Chapter 12, with further detail in Appendix 12. The risk and issues register will be shared on a private and confidential basis with the Panel following issue to and approval of the Ministerial Group.

- 3. Please confirm whether Suzanne Wylie, in her capacity as Chief Executive Officer and Head of the Public Service, will remain Chair of the Programme's Senior Officer Steering Group for the remainder of her period in office?**

Yes, the Chief Executive Officer will continue to chair meetings of SOSG for the remainder of her period of office. The Supplying SRO and programme team will ensure that a comprehensive induction programme is provided to any interim or permanent successor of Ms. Wylie. It is also anticipated that any replacement CEO would be invited to SOSG meetings during the handover period.

4. A key milestone detailed in [R.32/2023](#) was to ‘appoint client team for feasibility studies’ in Jan-Feb 2023. Please confirm whether this work was completed by the end of February and, if it is ongoing, provide an updated timeline for the completion of this work and the impact that this will have on the overall timeline for the project.

Contracts were entered into with key suppliers in February and March 2023. Appointments were prioritised in accordance with deliverables during the feasibility period, with the first services required being programme and brief/design management and clinical planning, architectural and engineering feasibility.

The Cost Advisors and Business Case input will be required following the development of the feasibility design proposals, therefore these contractual agreements with suppliers will follow, being currently underway.

As reported in R.32/2023, planning and assumptions will need to be robustly tested during the feasibility stage and it is at this point, in mid-2023, that greater certainty of the cost and time implications of the programme will have been assessed and be confirmed.

5. Please confirm when the first version of New Healthcare Facilities Programme Manual which supports the delivery of the work being done will be completed and kindly provide a copy for the Panel’s information.

A copy of the NHF Programme Manual will be shared with the Panel on a private and confidential basis following issue to the Ministerial Group.

Yours sincerely,



**Deputy Tom Binet**

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